



The 2024 One Step Forward Celebration
Thursday, May 16, 2024
DeSales University Conference Center

SILENT AUCTION DONATION FORM

Please complete this form for each item you are donating to the silent auction. **THANK YOU!**

- I/We will contribute \$_____ toward the purchase of an auction item.
- I/We will donate a specific item/gift certificate to the 2024 One Step Forward Celebration auction.

Delivery or pick-up for all items should be arranged by May 1, 2024.

Monetary contributions can be made payable to The Arc of Lehigh and Northampton Counties.

For monetary gifts, please mail this form along with your check to:
The Arc of Lehigh and Northampton Counties, 2289 Avenue A Bethlehem, PA 18017

You can also return this form to The Arc via email to lgallagher@arcoflehighnorthampton.org.

1. **Donor name** (as it should appear at the auction):

2. **Donor address:** _____

City: _____ **State:** _____ **Zip Code:** _____

Email: _____

Phone: _____

3. **Item Contact** (if different than the listed donor, please include name and contact information):

4. **Donated Item Description** (please include all information about the item that should appear in item description for auction, including, but not limited to, event date, item restrictions or specifics, expiration dates, color, sizes, etc.):

Is this item exchangeable? Yes No

5. **Donated Item Retail Value:** \$ _____

6. **Item Delivery:**

This item was sent/delivered with the donation form. Yes No

Please contact us to arrange pick-up. Yes No

If you are donating an item, The Arc reserves the right to package your item with another donation. All donations become the property of The Arc of Lehigh and Northampton Counties for the 2024 One Step Forward Celebration.

The Arc of Lehigh and Northampton Counties is a 501(c)3 registered non-profit organization with the PA Bureau of Charitable Organizations and, as defined by IRS regulations, EIN: 23-1679102. A copy of the official registration and financial information may be obtained from the Pennsylvania Department of State by calling toll-free, within Pennsylvania, 1-800-732-0999. Registration does not imply endorsement.