



## ADA and Title VI Complaint Form

The Americans with Disabilities Act (ADA) prohibits discrimination on the basis of disability in employment, State and local government, public accommodations, commercial facilities, transportation, and telecommunications. To be protected by the ADA, a person must have a disability or have a relationship or association with an individual with a disability.

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

If you feel you have been discriminated against in transportation/transit services, please provide the following information in order to assist The Arc of Lehigh and Northampton Counties in processing your complaint.

Please print all information CLEARLY:

<b>Section I:</b>	
Name:	
Address:	
City, State, Zip Code:	
Telephone Number: (home)	(cell)
Accessible Format Requirements? Large Print <input type="checkbox"/> TDD <input type="checkbox"/> Audio Tape <input type="checkbox"/>	
Other:	

<b>Section II:</b>
Are you filing this complaint on your own behalf? YES* <input type="radio"/> NO <input type="radio"/>
If you answered YES to this question, go to <b>Section III</b>
If not, please supply the name and relationship of the person for whom you are complaining:
Please explain why you have filed for a third party:
Please confirm you have obtained the permission of the aggrieved party if you are filing on behalf of a third party:

<b>Section III:</b>
I believe the discrimination I experienced was based on (check all that apply):
<input type="checkbox"/> disability <input type="checkbox"/> race** <input type="checkbox"/> color** <input type="checkbox"/> National Origin**
What was the date of the alleged discrimination (Month, Day, Year)?
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s)



who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form:

<b>Section IV:</b>
Have you previously filed an ADA or Title VI complaint with The Arc? YES <input type="radio"/> NO <input type="radio"/>
If YES, please provide information about the contact person at The Arc with whom the complaint was filed.
Name: _____
Title: _____
Phone: _____

<b>Section V:</b>
Have you filed an ADA or Title VI complaint with any other Federal, State, or local agency, or with any Federal or State Court? YES <input type="radio"/> NO <input type="radio"/>
If YES, check all that apply:
<input type="checkbox"/> Federal Agency: _____
<input type="checkbox"/> Federal Court: _____
<input type="checkbox"/> State Court: _____
<input type="checkbox"/> State Agency: _____
<input type="checkbox"/> Local Agency: _____
Please provide information about a contact person at the agency/court where the complaint was filed.
Name: _____
Title: _____
Agency: _____
Address: _____
Phone: _____

<b>Section VI:</b>
Name of agency complaint is against: _____
Contact person: _____
Title: _____
Phone: _____

\*\* Indicates is specific to Title VI of the Civil Rights Act of 1964

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below:

Your Signature	Date

\_\_\_\_\_  
Print your name

Please submit this form in person at the address below, or mail this form to:

**Chief Compliance Officer**  
**The Arc of Lehigh and Northampton Counties**  
**2289 Avenue A**  
**Bethlehem, PA 18017**